

**St. Tammany Parish Development District
Board of Commissioners Meeting
MINUTES**

July 18, 2019
(Unofficial/Draft)

President Bill Davis called the meeting to order at 3:31 pm. Quorum and roll call were established by members present.

Present: Bill Davis, Mike Gambrell, Al Hamauei, Oscar Hernandez, Bruce Javery, Marty Mayer, Dr. William Wainwright **Absent:** Rhonda Bagby, Scott Day, Bill Newton, and Mike Tillman

Staff: Chris Masingill, Ronda Sides, Sharon DeLong, Elizabeth Lee, Jolie Bernard, Todd Whalley

Legal Counsel: Mark Balkin, Hardy, Carey, Chautin, & Balkin

Bond Counsel: David Wolf, Adams & Reese, LLP

Guests: Kathleen Wilkins, Small Business Advocate; Tim Burns of Florida Marine Transporters

Public Comment Period

Ms. Wilkins distributed a push card on how we can all help grow businesses in St. Tammany.
(Attachment A)

Consent Agenda

With no items being removed for further discussion, Marty Mayer, seconded by Mike Gambrell, moved to approve the consent agenda items, which consisted of May & June meeting minutes, June Finance Committee minutes and attachments, and May and June financial statements for STPDD and THRIVE 2023. All were in favor. Motion passed.

New Business

Treasurer, Michael Gambrell, gave the Semi-Annual Finance Report and made the following recommendations from the Finance Committee:

- Retention of Pilot Funds to further economic development opportunities – David Wolf will research allocation requirements from the original AWG PILOT agreement and report on findings at the August 15 meeting – vote was tabled until then.
- Al Hamauei, seconded by William Wainwright, motioned to approve the THRIVE 2023 budget. All were in favor. Motion passed. *(Attachment B)*
- Marty Mayer, seconded by Al Hamauei, motioned to reduce the Florida Marine Transporters 2019 Administrative fee by 50%. All were in favor. Motion passed.
- Michael Gambrell, seconded by William Wainwright, motioned to approve the increase to Legal Counsel retainer by \$500 per month beginning in January 2020.

Executive Update Chris Masingill, CEO

Masingill introduced Todd Whalley as the new Director of Existing Business & Industry.

Masingill highlighted his first year in review & strategic plan with a mid-year update featuring a video of highlights, the 2nd quarter THRIVE 2023 progress, and noting the public policy and partnership leveraging opportunities taken. *(Attachment C-Video transcript)* After detailing the attributes in these areas, the Board requested that Masingill dissect his Annual Report and send out to Commissioners. Masingill also reported the zero findings from the 2018 Louisiana Legislative Auditor Agreed Upon Procedures.

Board Education

Due to timing, the Payment In Lieu Of Taxes (PILOT) Programs by David Wolfe was delayed until the August 16 meeting.

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Executive Session – Personnel Matters

Michael Gambrell, seconded by Bruce Javery, motioned to move into Executive Session to discuss personnel matters. A roll call vote was taken with all in attendance approving the motion. Motion passed. Executive Session began at 4:43 pm and ended at 5:16 pm.

CEO Contract

Michael Gambrell, seconded by William Wainwright, motioned to increase the base compensation of the CEO by \$10,000, effective July 16, 2019. All were in favor. Motion passed.

Announcements

Next Meeting is 3:30 pm, Thursday, August 15th

General Business Meeting; Education & Information Briefing

- o PILOT Programs (*continued*) – David Wolfe

With no further business, the meeting adjourned at 5:22 pm.

Minutes respectfully submitted by Sharon DeLong, Manager of Administration