

**St. Tammany Parish Development District
Board of Commissioners Education Meeting
OFFICIAL MINUTES**

May 2 (replaces April 25), 2019

President Bill Davis called the meeting to order at 8:15 a.m. Quorum and roll call were established by members present.

Present: Bill Davis, Rhonda Bagby, Scott Day, Mike Gambrell, Al Hamauei, Bruce Javery, Marty Mayer, Bill Newton, Mike Tillman, and Dr. William Wainwright

Absent: Oscar Hernandez

Staff: Chris Masingill, Ronda Sides, Sharon DeLong, Elizabeth Lee, Jolie Bernard, Jake Nickens

Legal Counsel: Joe Chautin with Hardy, Carey, Chautin, & Balkin

Guests: Kathleen Wilkin

Public Comment Period

Ms. Wilkin stated she would like STPDD to look into second stage small businesses (those businesses, some home-based, with a potential to grow) in order to offer additional resources and other support by bringing co-working or shared spaces to St. Tammany Parish. It was noted this type of entrepreneurial ecosystem is in line with our strategic plan, and the need to catalog these small businesses is in the forefront to know how to move forward with provided services and incentives.

New Business

Resolution Amending Board Policies & Procedures: Joe Chautin presented the board with the workings of a consent agenda that places routine items for adoption with one vote as a time saving measure. Mike Tillman, seconded by Marty Mayer, motioned to adopt the resolution amending the Practices & Procedures of the Board of Commissioners to allow for the consent agenda. The roll call vote yielded a unanimous vote by all members present, with Oscar Hernandez being absent. Motion passed. (*Attachment A*)

Adoption of Nondisclosure Agreement Resolution: With work accelerating and taking hold, to be competitive, the need for stronger confidentiality is of utmost importance. As St. Tammany Corporation/STPDD has been restructured to operate at the same level as LED, as a protocol piece, Mike Gambrell, seconded by Al Hamauei, motioned to adopt the presented nondisclosure agreement resolution. All were in favor. Motion passed. (*Attachment B*)

School Board Bond Resolution: With 5200 industry-based certifications offered by the St. Tammany school system, as well as being the highest achiever in the State in standardized testing, the St. Tammany Parish School Board Administrator asked STC/STPDD for its support of a no tax increase bond renewal and millage rededication to upgrade safety, technology and facilities. Al Hamauei, seconded by Dr. William Wainwright, motioned to adopt the presented resolution in support of the school board tax renewal and rededication. All were in favor. Motion passed. (*Attachment C*)

Consent Agenda:

On a motion by Mike Tillman, seconded by Bruce Javery, all items on the consent agenda, (February meeting 2019 minutes, February 2019 financial statements, March 2019 meeting minutes, and March 2019 financial statements) were adopted. All were in favor. Motion passed.

Rhonda Bagby left the meeting at 8:50 a.m.

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Executive Update:

Masingill stated the Executive Summary was emailed prior to the meeting and will make it part of the board packet in the future. We are moving aggressively forward on shared services/positions with the Tri-Parish Council. Bill Davis noted the Compensation & Evaluation Committee held a meeting regarding CEO incentive/bonus that will be based on quantitative results regarding relationship building, relevance, and results.

ITEP Resolution: To make this program part of the policy of this organization, Marty Mayer, seconded by Bruce Javery, motioned to adopt the presented ITEP resolution. All were in favor. Motion passed. (*Attachment D*)

THRIVE 2023 Bank Account Resolution: With a few business entities being proactive in their contributions, the need for a special revenue account, for the implementation of THRIVE 2023, the 5-year strategic plan, is imminent. On a motion by Mike Gambrell, seconded by Bill Newton, the resolution to open a restricted bank account was adopted by a roll call vote. Ayes: Bill Davis; Scott Day; Mike Gambrell; Al Hamauei; Bruce Javery; Marty Mayer; Bill Newton; Mike Tillman; and Dr. William Wainwright. Rhonda Bagby and Oscar Hernandez were absent. No nays; no abstentions. Motion passed. (*Attachment E*)

Old Business:

With three possible ways to fund the continuation of THRIVE 2023 contractors, Masingill recommended tapping into the unobligated funds to pay for the following contracts that will be completed by December 31, 2019.

Economic Leadership Contract: On a motion by Al Hamauei, seconded by Mike Gambrell, the board approved the contract by Economic Leadership for \$29,450 to be paid with unobligated funds. All were in favor. Motion passed. (*Attachment F*)

Vision First Contract: On a motion by Al Hamauei, seconded by Mike Gambrell, the board approved the contract by Vision First. Approval for \$38,550 to be paid with unobligated funds. All were in favor. Motion passed. (*Attachment G*)

Announcements:

Next meeting 3:30 pm, Thursday, May 16th

Executive Session:

On a motion by Mike Gambrell, seconded by Mike Tillman, the board voted to move into Executive Session at 9:40 a.m.; Executive Session ended at 10:02 a.m., and the meeting adjourned.

Minutes respectfully submitted by Sharon DeLong, Manager of Administration