

**St. Tammany Parish Development District
Board of Commissioners
MINUTES
July 12, 2018 – 3:30pm**

President Bill Davis called the meeting to order at 3:36 p.m.

Present: Rhonda Bagby, Bill Davis, Scott Day, Mike Gambrell, Al Hamauei, Oscar Hernandez, Bruce Javery, Marty Mayer, Bill Newton, Mike Tillman, William Wainwright **Absent:** None

Staff: Chris Masingill, Tracy Clanton, Ashley Llewellyn, Julie Landry, Jake Nickens, Ronda Sides

Legal Counsel: Mark Balkin

Guests: David Wolf, Bryan Huval

Minutes: Marty Mayer, seconded by Mike Gambrell, made a motion to accept the minutes of the June 14 meeting. All were in favor, motion passed.

Public Comment: There were no comments on agenda items from the public.

Financial Report: Rhonda Bagby presented the financial report. Bill Newton, seconded by William Wainwright, made a motion to accept the financial report as presented. All were in favor, motion passed.

Update: Chris Masingill provided the Commissioners with an overview of his operational management focus and goals. He reported that STPDD will be St. Tammany-focused, solutions-oriented, results-driven, and mission-focused. He requested that a working group be formed to discuss options for renaming the organization, with the intent of presenting options at the August 9 board meeting. Oscar Hernandez, Marty Mayer, Mike Gambrell, and Scott Day volunteered to participate in the Naming Working Group. Chris also outlined his intentions to prioritize stakeholder outreach and presented an update on economic development project activity.

OLD BUSINESS

Act 18 3rd Quarter Payment Delay: Tracy Clanton reported that there were no changes to the dedicated funds; STPDD should receive the payment by July 31.

NEW BUSINESS

Bank Signature Card Resolution: A resolution was presented naming the following authorized signatories on all STPDD bank accounts: Bill Davis as President, Marty Mayer as Vice-President, Rhonda Bagby as Secretary/Treasurer, Chris Masingill as CEO, Ashley Llewellyn as Deputy Director, and Tracy Clanton added as account administrator. Mike Gambrell noted a bank name error in the resolution; the resolution will be amended accordingly. Al Hamauei, seconded by Bill Newton, made a motion to accept the resolution as amended. All were in favor, motion passed.

Louisiana Legislative Auditor Advisory Services Procedural Report: The Commissioners were presented with the final report issued by the Louisiana Legislative Auditor.

Strategic Plan RFP: Chris Masingill requested that the Board of Commissioners permit STPDD to send out requests for proposals to create a strategic plan for the organization. He outlined the proposed scope of the plan. Mike Gambrell, seconded by Rhonda Bagby, made a motion to empower the staff to move forward with sending out RFPs. All were in favor, motion passed.

DISCUSSION ITEMS NOT ON AGENDA

Office Maintenance and Updates: Marty Mayer, seconded by Al Hamauei, made a motion to add an item to the agenda concerning updates needed to maintain the office. A roll call vote was taken, results as follows: Rhonda Bagby-yea, Bill Davis-yea, Scott Day-yea, Mike Gambrell-yea, Al Hamauei-yea, Oscar Hernandez-yea, Bruce Javery-yea, Marty Mayer-yea, Bill Newton-yea, Mike Tillman-yea, William Wainwright-yea. All were in favor, motion passed. Chris Masingill discussed various updates that need to be made to the office building, requesting that the Commissioners approve STPDD to repaint. Scott Day, seconded by Al Hamauei, made a motion to approve the repainting of STPDD's office space. All were in favor, motion passed.

ACTION ITEMS: None

ANNOUNCEMENTS: Next Meeting – Thursday, August 9 at 3:30 p.m., STPDD

The meeting was adjourned at 5:00 p.m.

Minutes respectfully recorded by: Julie Landry, Communications Specialist